
Applications Procedures

Conditions for Admission to Ph.D. studies

- Applicants do not have to complete their master's degree when applying. A certified copy of the diploma or certificate of completion of master's study must be submitted during the enrollment, not later than **by the end of September**.
- If you graduated abroad, you must apply for recognition of a foreign university degree and qualification (or nostrification). *The applicant applies only after successfully completing the entrance exam, not before!*
- There is no age limit for applying.

What do I need to do before I officially apply for Ph.D. studies?

- Read carefully the conditions and requirements for the admission procedure of your chosen study program in application in the section **Description of verification and evaluation criteria**.
- Prepare the mandatory attachments that will be included in the study application.
- Choose and contact a person you want to be your **supervisor**. The supervisor **must be selected only from the approved list of supervisors**, which can be found on the page of your chosen doctoral study program.

How to choose a supervisor?

- If you don't know whom to address, **it is best to ask for help from the guarantor of the study program**. Supplying your dissertation project to a guarantor is essential to help you choose the best supervisor for your topic.
- Once you have selected a supervisor, you must ask him/her for written consent to supervise your dissertation, which you will attach to the application.
- It is also possible to consult with the supervisor before applying and, if necessary, supplement your project to make it defensible before the admissions committee.

Application to Study

- Enter the online application here . Online applications for study are always open **from January to April 30**.
- You must cover the application fee. Its current price and bank details can be found here. It is impossible to start the application procedure in case of delayed payment. The fee is always non-refundable.

Application fee

- The fee for actions related to the admission procedure is **810 CZK (approx. 34 EUR)**. This fee is payable by the application deadline, **no later than April 30th!** The applicants will indicate, as a specific symbol, the number that the study information system will generate for them after the electronic submission of the application. If the registration fee is not paid on time, the application can not be accepted, and the applicant cannot be invited to the entrance exam!
- **Bank transfer**
Account number: **27-1842600277/0100**
Bank name: **Komerční Banka (KB)**
Bank address: Komerční Banka, Na Příkopě 33, Praha 1, 11407
IBAN: CZ86 0100 0000 2718 4260 0277
SWIFT code: KOMB CZ PP

Entrance Examination

- The entrance examination to all doctoral programmes usually consists of a discussion on the topic of your dissertation project.
- Some programmes also require an assessment of your language skills, your knowledge of methodology or other prerequisites for study.
- These requirements are mentioned in the application for study in the part **"Description of verification and evaluation criteria"**.